

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Erik Pritzl, Executive Director

MEETING OF THE HUMAN SERVICES BOARD

Thursday, May 12, 2016

BROWN COUNTY HUMAN SERVICES-BOARD ROOM A

111 N. JEFFERSON STREET, GREEN BAY, WI 54311

5:15 P.M.

AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve Minutes of April 14, 2016 Human Services Board Meeting.
4. **PUBLIC HEARING 2017 BUDGET.**
5. Executive Director's Report.
6. Presentation re: Contracts.
7. Administrator Report (CTC).
 - a. NPC Monthly Report.
 - b. QAPI Summary Report.
8. Financial Report for Community Treatment Center and Community Programs.
9. *Statistical Reports.
 - a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - b. Monthly Inpatient Data – Bellin Psychiatric Center.
 - c. Child Protection – Child Abuse/Neglect Report.
 - d. Monthly Contract Update.
10. *Request for New Non-Continuous Vendor.
11. *Request for New Vendor Contract.
12. Other Matters.
13. Adjourn Business Meeting.

**Note: attached as written reports*

Notices:

Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda.

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, April 14, 2016 in in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Paula Laundrie, Susan Hyland, Carole Andrews, JoAnn Grashberger, Craig Huxford

Excused: Bill Clancy

Also

Present: Erik Pritzl, Executive Director
Luke Schubert, Hospital & Nursing Home Administrator
Eric Johnson, Finance Manager
Meghann Reetz-Norton, Nutritional Services Manager

1. Call Meeting to Order:

The meeting was called to order by Chairman Lund at 5:17 pm.

2. Approve/Modify Agenda:

GRASCHBERGER/ANDREWS moved to approve the agenda.
The motion was passed unanimously.

3. Approve Minutes of February 11, 2016 Human Services Board Meeting:

LAUNDRIE/HYLAND moved to approve the minutes dated February 11, 2016.
The motion was passed unanimously.

4. Executive Director's Report:

Executive Director Pritzl had submitted his report with the agenda. He went over some of the key items. Pritzl stated that detox services has been receiving the most interest and attention since we haven't been providing those services for almost four years. We are working on protocols with law enforcement and Corp Counsel.

Pritzl announced that we have received the United Way grant to support the Community Response position for an additional year. This person reaches out to families who have been screened out for child abuse & neglect to provide some support. It is voluntary for families to accept our person coming into their home but the overwhelming majority are not coming back to child protection so the program has been very successful.

HUXFORD/ANDREWS moved to receive and place on file.
Motion was carried unanimously.

5. Presentation re: CTC Food and Nutrition Services:

Nutritional Services Manager Meghann Reetz-Norton gave a Power Point presentation to the board (attached).

Q: Citizen Board Member Hyland asked if we recycle the menu.

A: Reetz-Norton stated that we operate on a 4 week cycle menu and we do change the menus with the seasons. We also put on different food items to correlate with national food days. It is hard to get a lot of local food items because we have to confirm no contamination of products per regulations.

HYLAND/GRASCHBERGER moved to receive and place on file.
Motion was carried unanimously.

6. Administrator Report (CTC):

The NPC monthly report was submitted with the board packet agenda. CTC Administrator Schubert highlighted parts of his report. We are currently looking at contracting out more of our lab services. We are utilizing Bellin more and will analyze the effects of that after 6 weeks to decide how to proceed.

ANDREWS/LAUNDRIE moved to receive and place on file.

Motion was carried unanimously.

7. Financial Report:

Financial Manager Eric Johnson handed out budget sheets to go with his financial report (attached). We are looking close to budget year to date for both Community Programs and the Community Treatment Center.

In regards to 2015, Executive Director Pritzl wanted the board to be aware that we did budget for a deficit due to the Family Care transition. We had more of a deficit than anticipated. Johnson stated we have a better method for projecting which we will use this year.

Q: Citizen Board Member Laundrie asked how the county board felt about this information (regarding our deficit).

A: Executive Pritzl stated there has been limited discussion regarding this at the committee level. With final numbers available now, more discussion can occur.

HUXFORD/LAUNDRIE moved to receive and place on file.
Motion was carried unanimously.

8. Statistical Reports:

Please refer to the packet which includes this information.

9. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

10. Approval for New Vendor Contract:

Please refer to the packet which includes this information.

ANDREWS/HYLAND moved to receive items 8 – 10 and place on file.
Motion was carried unanimously.

11. Other Matters:

Next Meeting: Thursday, May 12, 2016
5:15 p.m. – Sophie Beaumont, Board Room A

12. Adjourn Business Meeting:

LAUNDRIE/ANDREWS moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:05 p.m.

Respectfully Submitted,

Kara Navin
Office Manager

FOOD SERVICE AT BROWN COUNTY COMMUNITY TREATMENT CENTER

Meghann Reetz-Norton, MPH, RD, CD
Food and Nutritional Services Manager

About BCCTC

- 63-bed nursing home
- 16-bed acute care psychiatric hospital
- 15-bed crisis stabilization CBRF
- Average census: 70-80/day
- Number of meals served 2013: 82,519
- Number of meals served 2014: 83,829
- Number of meals served in 2015: 82,246

Clinical Nutrition

- Registered Dietitian
 - Provides consults and client review on hospital, CBRF, and SNF
 - Promotes healthy lifestyles and assists with chronic and acute disease management



Bay Shore Village Nursing Home

- Family/restaurant style dining
- Six individual household dining rooms w/kitchenettes
 - Seat 10-11 residents + guests
- Three dietary support kitchens
 - Used for doing dishes, storing foods for meals, completing paperwork, etc.
- One to two servers per meal
 - FSW dish up food for residents
 - FSW take temps
 - FSW clean-up and do dishes
 - CNA acts as "waiter" to pass meal from FSW to resident
- [Culture Change](#)



Bay Haven CBRF

- Buffet/restaurant style dining
- One community dining room
- One kitchenette for floor stock (snacks, meal replacements), dishes, etc.
- CNA's record meal temps
- CNA's guide cart to and from unit
- CNA's bring back dirty dishes to be cleaned in main kitchen



Nicolet Psychiatric Hospital

- Tray dining
- Hospital staff send slips with number of clients and diets to kitchen for count
- FSW and cook complete tray line and load cart
 - Includes take temps, serving foods, etc.
- Trays put together in main kitchen
- CNA retrieves cart from main kitchen
- CNA passes trays to clients
- CNA collects trays when clients finish
- CNA return cart, trays, and dirty dishes to main kitchen to be cleaned.



What Influences the Foods/Non-Foods Purchased?

- Clients
- Price
- Clients
- Quality
- Clients
- Food specification
- Did I mention clients?



Food and Nutrition Laws

- Federal Food Code
- State Food Code
 - DHS 196
- CMS guidelines
 - State Operations Manual
 - 42 CFR 483.25, 483.35
 - Appendix PP, 483.35
- DHS license specific guidelines
 - Chapters 83, 124, and 132



Client Satisfaction – Nursing Home

Dietary Survey

Please take a moment to complete this survey. Your responses are confidential. Report to the administrator of the facility or to a staff member if you have any concerns or suggestions. Thank you for your input.

1. How often do you eat at the dining room? (circle one)

2. How often do you eat at the dining room? (circle one)

3. How often do you eat at the dining room? (circle one)

4. How often do you eat at the dining room? (circle one)

5. How often do you eat at the dining room? (circle one)

6. How often do you eat at the dining room? (circle one)

7. How often do you eat at the dining room? (circle one)

8. How often do you eat at the dining room? (circle one)

9. How often do you eat at the dining room? (circle one)

10. How often do you eat at the dining room? (circle one)

11. How often do you eat at the dining room? (circle one)

12. How often do you eat at the dining room? (circle one)

13. How often do you eat at the dining room? (circle one)

14. How often do you eat at the dining room? (circle one)

15. How often do you eat at the dining room? (circle one)

16. How often do you eat at the dining room? (circle one)

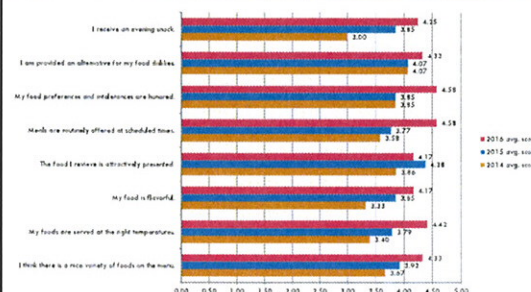
17. How often do you eat at the dining room? (circle one)

18. How often do you eat at the dining room? (circle one)

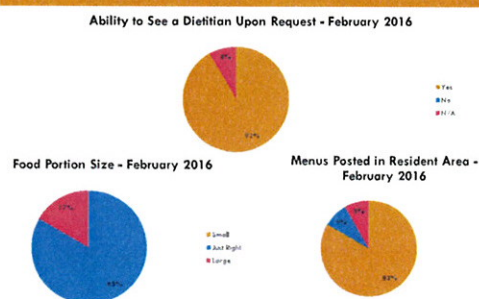
19. How often do you eat at the dining room? (circle one)

20. How often do you eat at the dining room? (circle one)

Client Satisfaction – Nursing Home

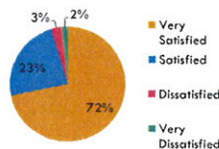


Client Satisfaction – Nursing Home



Client Satisfaction - Hospital

My nutritional and hydration needs were met.



Client comments:

- "More groups on coping relaxation techniques. Meals could be improved-not expected 5 star." (May/15)
- "Need a cafeteria, or more options on the food. Everyone was nice, everything was clean and comfortable. Just need more better food." (August/15)
- "Give fresh veggies and popcorn!" (September/15)
- "Meals were not appropriate for adult diet. Staff was friendly and helpful and compassionate. The amount of time was just right gave me time to get my head on straight but not too long. Overall great facility." (February/16)
- "You need to have softer seats and hotter showers. Bigger book selections and better drinks since you won't allow caffeine." (March/16)

2016 Food and Nutrition Services QAPI SMART Goals

- Cleaning duties will be completed by all staff according to assigned cleaning duty sheets.
 - 2015 average compliance: 60%
 - 2016 goal: 95% or greater
 - 2016 YTD: 89.3%
- Dish machine temperatures will be recorded at breakfast, lunch, and dinner each day for all dish machines utilized in the facility.
 - 2015 average compliance: 94%
 - 2016 goal: 95% or greater
 - 2016 YTD: 94.4%

2016 Food and Nutrition Services QAPI Projects

- Goal: To have an improved screening and referral process for clinical nutrition services for clients on NPC.
 - Would like to utilize the St. Andrew's Healthcare Nutrition Screening Instrument which is developed for use with psychiatric populations
- Goal: To have written recipes with nutritional analysis for all normal, therapeutic, and texture altered menu item offered by the facility.
 - Worked with Molly H. to complete contract for MenuMatrix for recipe development and nutrition analysis.
 - Temporary solution
 - Concurrently working to implement the nutrition modules of PCC for tray card
 - Monitoring PCC's goal of offering additional nutrition modules

Other Projects

- Implementing cloud based temperature monitoring system for refrigerator and freezers
- New partnership with ADRC for clinical nutrition services by HS registered dietitian
- Continue to provide nutrition group on NPC twice per week

Questions?





Community Programs

Through 12/31/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 201 - CP									
REVENUE									
Property taxes	15,060,752.00	.00	15,060,752.00	1,255,062.63	.00	15,060,752.00	.00	100	15,246,722.00
Intergov Revenue	43,793,652.00	18,305,418.00	62,099,070.00	3,714,987.15	.00	60,030,103.57	2,069,966.43	97	80,816,383.38
Public Charges	1,960,068.00	.00	1,960,068.00	69,601.16	.00	1,836,581.07	123,486.93	94	2,083,562.35
Miscellaneous Revenue	19,400.00	.00	19,400.00	114,797.36	.00	187,506.95	(168,106.95)	967	43,747.97
Other Financing Sources	30,700.00	144,106.00	174,806.00	147,226.30	.00	175,364.30	(558.30)	100	53,090.04
REVENUE TOTALS	\$60,864,572.00	\$18,449,524.00	\$79,314,096.00	\$5,301,674.60	\$0.00	\$77,290,307.89	\$2,023,788.11	97%	\$98,243,505.74
EXPENSE									
Personnel Costs	18,252,054.00	1,474,012.00	19,726,066.00	2,127,162.92	.00	19,566,253.08	159,812.92	99	20,478,657.25
Operating Expenses	44,450,998.00	16,967,511.00	61,418,509.00	4,529,222.51	.00	60,753,140.01	665,368.99	99	79,971,085.70
Outlay	69,507.00	8,000.00	77,507.00	35,421.00	.00	48,448.90	29,058.10	63	20,000.00
EXPENSE TOTALS	\$62,772,559.00	\$18,449,523.00	\$81,222,082.00	\$6,691,806.43	\$0.00	\$80,367,841.99	\$854,240.01	99%	\$100,469,742.95
Fund 201 - CP Totals	\$60,864,572.00	\$18,449,524.00	\$79,314,096.00	\$5,301,674.60	.00	77,290,307.89	2,023,788.11	97	98,243,505.74
EXPENSE TOTALS	\$62,772,559.00	\$18,449,523.00	\$81,222,082.00	\$6,691,806.43	.00	80,367,841.99	854,240.01	99	100,469,742.95
Fund 201 - CP Totals	(\$1,907,987.00)	\$1.00	(\$1,907,986.00)	(\$1,390,131.83)	\$0.00	(\$3,077,534.10)	\$1,169,548.10		(\$2,226,237.21)
Grand Totals	60,864,572.00	18,449,524.00	79,314,096.00	5,301,674.60	.00	77,290,307.89	2,023,788.11	97	98,243,505.74
EXPENSE TOTALS	62,772,559.00	18,449,523.00	81,222,082.00	6,691,806.43	.00	80,367,841.99	854,240.01	99	100,469,742.95
Grand Totals	(\$1,907,987.00)	\$1.00	(\$1,907,986.00)	(\$1,390,131.83)	\$0.00	(\$3,077,534.10)	\$1,169,548.10		(\$2,226,237.21)



CTC Operating Results

Through 12/31/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Fund	Adopted Budget	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 630 - CTC										
REVENUE										
Property taxes		2,578,283.00	.00	214,856.88	.00	2,578,283.00	.00	.00	100	2,597,267.00
Intergov Revenue		3,893,727.00	.00	191,106.06	.00	3,539,208.07	.00	354,518.93	91	4,131,030.13
Public Charges		4,914,426.00	.00	461,059.61	.00	2,972,805.81	.00	1,941,620.19	60	3,984,123.24
Miscellaneous Revenue		1,534,626.00	.00	117,513.83	.00	1,456,406.04	.00	78,219.96	95	1,631,241.47
Other Financing Sources		.00	92,333.00	85,537.23	.00	110,336.23	.00	(18,003.23)	119	929,046.43
REVENUE TOTALS		\$12,921,062.00	\$13,013,395.00	\$1,070,073.61	\$0.00	\$10,657,039.15	\$0.00	\$2,356,355.85	82%	\$13,272,708.27
EXPENSE										
Personnel Costs		9,427,173.00	92,333.00	1,107,701.16	.00	9,353,076.79	.00	166,429.21	98	9,525,447.35
Operating Expenses		4,290,189.00	.00	425,658.03	.00	4,342,743.69	.00	(52,554.69)	101	4,437,378.07
Outlay		.00	.00	.00	.00	633.67	.00	(633.67)	+++	.39
EXPENSE TOTALS		\$13,717,362.00	\$92,333.00	\$1,533,359.19	\$0.00	\$13,696,454.15	\$0.00	\$113,240.85	99%	\$13,962,825.81
Fund 630 - CTC Totals										
REVENUE TOTALS		12,921,062.00	92,333.00	1,070,073.61	.00	10,657,039.15	.00	2,356,355.85	82	13,272,708.27
EXPENSE TOTALS		13,717,362.00	92,333.00	1,533,359.19	.00	13,696,454.15	.00	113,240.85	99	13,962,825.81
Fund 630 - CTC Totals		(\$796,300.00)	\$0.00	(\$463,285.58)	\$0.00	(\$3,039,415.00)	\$0.00	\$2,243,115.00		(\$690,117.54)
Grand Totals										
REVENUE TOTALS		12,921,062.00	92,333.00	1,070,073.61	.00	10,657,039.15	.00	2,356,355.85	82	13,272,708.27
EXPENSE TOTALS		13,717,362.00	92,333.00	1,533,359.19	.00	13,696,454.15	.00	113,240.85	99	13,962,825.81
Grand Totals		(\$796,300.00)	\$0.00	(\$463,285.58)	\$0.00	(\$3,039,415.00)	\$0.00	\$2,243,115.00		(\$690,117.54)

NPC April Monthly Report

1. **Patient Care Issues**- There are no new concerns to report.
2. **Contracted Services Issues**- We have published the approved pharmacy services RFP. Our current contract with Streus Pharmacy expires on June 27, 2016.
3. **Summary of patient complaints**- We received two patient complaints during the month of April. Both were unsubstantiated.
4. **Federal/State Regulatory Concerns**- There were no hospital health inspections during the month of April.
5. **Approval of Medical Staff appointments**- There are no new medical staff appointment requests this month.
6. **Other Business**- We are revising our QAPI monthly/quarterly agenda process and Board reporting as previously discussed. Dawn LaPlant, Health Information Manager/Privacy Officer, will be presenting tonight on the areas of the operation that she oversees at the Community Treatment Center.

The CTC lab has expanded our volume of reference lab processing within our existing contract with Bellin outreach lab. The CTC de-certified as a CLIA approved lab, effective 04/30/2016.

*Respectfully submitted by:
Luke Schubert, NHA
Hospital and Nursing Home Administrator*

QAPI Summary Report
Nicolet Psychiatric Center
Prepared on May 4, 2016
Submitted by: Luke Schubert, NHA: Hospital and Nursing Home Administrator

Quality Assurance and Performance Improvement (QAPI) meetings are currently held monthly at BCCTC and include representation from administration, medical staff, nursing, social services, food/nutrition services, health information management, laboratory services, housekeeping services, facilities maintenance, billing services, electronic medical record systems, pharmacy, and the human services board. The most recent meeting was held on April 27, 2016 to review January, February, and March's data. The next meeting is scheduled for May 25, 2016 and will be a monthly meeting. Below is a summary of the main areas of focus reviewed at April's QAPI committee meeting.

Root Cause Analysis/Sentinel Events

We had one sentinel event in April. We reviewed a client death in the community that was engaged in inpatient and outpatient service programs. The death report did not determine the cause of death was a suicide. The client was appropriately discharged from the inpatient hospital and was engaged in AODA counseling and outpatient service programming. The client was offered appropriate inpatient and outpatient treatment programs.

Pharmacy

We are conducting monthly medication advisory meetings with the DONs, RN Staff Educator, Administrator, and Streu's Pharmacy representative. Pharmacy audits will continue on a weekly basis, with the results being reviewed at the Medication Advisory and QAPI meetings with the Director of Nursing for the Hospital and Nursing Home present.

Infection Control

Infection control data continues to be monitored and reported on regularly at monthly Infection Control meetings as well as at monthly and quarterly QAPI meetings. Infection rates and prescribed antibiotic use continues to be within acceptable limits as defined by the hospital staff. There have not been any infection outbreaks on the hospital. Infection control education has been added to Relias learning and will be monitored for compliance by the Staff Educator.

Treatment and Discharge Planning

A minimum number of five charts per week are audited to ensure that treatment plans are initiated within 24 hours of admission and that treatment plans are individualized with the inclusion of interdisciplinary approaches and discharge planning. Audits resulted in 98 % compliance for Q1. The treatment plan process continues to improve towards the facilities goal. Education was provided to staff identified for corrective audit action follow up.

Psychosocial Assessments

A minimum number of five charts per week are audited to ensure that the psychosocial assessment is entered into the medical record within 24 hours and that the content is appropriate. We exceeded our goal with 99.2 % audit compliance in Q1.

Hospital Group Participation Audits

A minimum number of five charts per week are audited to ensure that the hospital group participation documentation is being properly recorded in the medical record and that alternatives are being offered if groups are declined or missed. The group schedule has been updated to include groups led by social workers, COTAs, nursing staff, and registered dietitians. Group participation documentation rates met the facility goal for the month at a rate of 93 % compliance.

H&P Medical Record Audits

H&P compliance continues to improve so that H&Ps are recorded in the medical record within 24 hours or documentation of refusal is noted. We were at 94 % compliance with Q1 2016 audits. Our process has shown significant improvement and continues to improve with our contracted APNP ensuring these assessments are happening timely.

BID Form Audits

Background Information Disclosure (BID) forms are completed on hire and every four years after. Staff members who have not had a recent BID form are identified and then required to complete a new BID form. This audit is complete. The QAPI team will continue to monitor a small sample of files to ensure continued compliance. There were no issues noted this month.

Other 2016 Goals:

We reviewed the first quarter of pay for performance measure data. We are in the collection phase with information at this time, as we do not have internal and external benchmarking data for comparison with being a new tracked initiative. We reported the data results for quarter one and will continue to track and trend that data with more specific targets/goals in months to come. We had no concerns noted in the Q1 data review.

Respectfully submitted by:

Luke Schubert, NHA: Hospital and Nursing Home Administrator

**BROWN COUNTY COMMUNITY TREATMENT CENTER
APRIL 2016 BAY HAVEN STATISTICS**

ADMISSIONS	April	YTD 2016	YTD 2015
Voluntary - Mental Illness	22	77	48
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	0
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
TOTAL	22	77	48

ADMISSIONS BY UNITS			
Bay Haven	22	77	48
TOTAL	22	77	48

ADMISSIONS BY COUNTY			
Brown	18	66	37
Door	1	3	1
Kewaunee	1	1	3
Oconto	0	1	1
Marinette	0	0	0
Shawano	0	2	4
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	1	1
Manitowoc	1	1	1
Winnebago	0	0	0
Other	1	2	0
TOTAL	22	77	48

NEW ADMISSIONS			
Bay Haven	14	59	39
TOTAL	14	59	39

READMIT WITHIN 30 DAYS			
Bay Haven	3	5	2
TOTAL	3	5	2

AVERAGE DAILY CENSUS	April	YTD 2016	YTD 2015
Bay Haven	2.3	3.3	1.2
TOTAL	2.3	3.3	1.2

INPATIENT SERVICE DAYS			
Bay Haven	68	397	144
TOTAL	68	397	144

BED OCCUPANCY			
Bay Haven	15%	22%	8%
TOTAL	15%	22%	8%

DISCHARGES			
Bay Haven	18	76	49
TOTAL	18	76	49

DISCHARGE DAYS			
Bay Haven	58	392	147
TOTAL	58	392	147

AVERAGE LENGTH OF STAY			
Bay Haven	3	5	3
TOTAL	3	5	3

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	3	4	2
Door	1	7	1
Kewaunee	2	1	3
Oconto	0	1	1
Marinette	0	0	0
Shawano	0	1	6
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	0	1
Manitowoc	2	1	0
Winnebago	0	0	0
Other	3	2	0
TOTAL	3	5	2

In/Outs	Current	YTD	2015
	3	8	1

**BROWN COUNTY COMMUNITY TREATMENT CENTER
APRIL 2016 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS	April	YTD 2016	YTD 2015
Voluntary - Mental Illness	13	63	68
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	50	213	219
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	2	9	4
Commitment - Mental Illness	0	0	0
Return from Conditional Release	12	31	31
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
TOTAL	77	316	322

ADMISSIONS BY UNITS			
Nicolet	77	316	322
TOTAL	77	316	322

ADMISSIONS BY COUNTY			
Brown	62	244	217
Door	2	8	10
Kewaunee	1	9	7
Oconto	1	11	14
Marinette	2	5	13
Shawano	2	5	20
Waupaca	0	2	1
Menominee	1	4	2
Outagamie	4	7	3
Manitowoc	2	12	18
Winnebago	0	1	1
Other	0	8	16
TOTAL	77	316	322

NEW ADMISSIONS			
Nicolet	33	158	151
TOTAL	33	158	151

READMIT WITHIN 30 DAYS			
Nicolet	10	36	52
TOTAL	10	36	52

AVERAGE DAILY CENSUS	April	YTD 2016	YTD 2015
Nicolet	11.4	10.9	9.9
TOTAL	11.4	10.9	9.9

INPATIENT SERVICE DAYS			
Nicolet	341	1318	1201
TOTAL	341	1318	1201

BED OCCUPANCY			
Nicolet (16 beds)	71%	68%	63%
TOTAL (16 Beds)	71%	68%	63%

DISCHARGES			
Nicolet	81	315	322
TOTAL	81	315	322

DISCHARGE DAYS			
Nicolet	329	1302	1162
TOTAL	329	1302	1162

AVERAGE LENGTH OF STAY			
Nicolet	4	4	4
TOTAL	4	4	4

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	4	4	4
Door	11	8	2
Kewaunee	8	6	3
Oconto	2	3	4
Marinette	5	6	4
Shawano	2	5	3
Waupaca	0	1	1
Menominee	19	10	1
Outagamie	2	4	1
Manitowoc	5	5	3
Winnebago	0	0	1
Other	6	5	3
TOTAL	4	4	4

In/Outs	Current	YTD	2015
	2	14	18

BELLIN PSYCHIATRIC CENTER
INVOLUNTARY AND VOLUNTARY CHILD/ADOLESCENT ADMISSIONS

	Apr. 2014	Apr. 2015	Apr. 2016
VOLUNTARY ADMISSIONS	30	18	30
INVOLUNTARY ADMISSIONS	15	14	13
VOLUNTARY INPATIENT DAYS	154	76	115
INVOLUNTARY INPATIENT DAYS	69	64	61
VOL. AV. LENGTH OF STAY	5.13	4.2	3.59
INVOL AV. LENGTH OF STAY	4.57	4.6	4.69

HUMAN SERVICES
2016 CONTRACT STATUS LOG - 4/18/2016

Agency	Type	Contract Sent	Contract Returned	Original Contract Amount
ACCEPTIONAL MINDS LLC	Children	1/7/2016	1/15/16	\$75,000
ADAMS, L AFH	AFH	11/30/15	1/5/16	\$111,218
ADVOCATES FOR HEALTHY TRANSITIONAL LIVING LLC	Foster Care	1/19/16	1/26/16	\$275,000
ADVOCATES, EXTENSION LLC	Children	1/19/16	1/26/16	\$700,000
AGNESIAN HEALTHCARE INC	Autism	11/30/15	1/11/16	\$22,100
AMERICAN FOUNDATION OF COUNSELING	Children	12/7/15	1/11/16	\$100,000
ANDERSON CAMPBELL EDUCATIONAL TEACHING (ACE)	Children	11/17/15	1/11/16	\$24,000
ANGELS ON ARCADIAN	CBRF		1/28/16	\$150,000
ANNA'S HEALTHCARE (COUNTRY LIVING)	CBRF	11/30/15	1/19/16	\$180,000
ASPIRO INC	Other	12/17/15	1/4/16	\$414,500
BELLIN HEALTH OCCUPATIONAL HEALTH SOLUTIONS	Other	11/30/15	1/19/16	\$25,000
BELLIN PSYCHIATRIC CENTER	Other	1/25/16	2/8/16	\$10,000
BENNIN, MARILYN	Children	12/1/15	1/14/16	\$9,000
BETTER DAYS MENTORING	Children	12/21/15	1/5/16	\$25,000
BOLL ADULT CARE CONCEPTS	AFH	12/17/15	12/29/15	\$825,000
BROTOLOC HEALTH CARE SYSTEMS	CBRF	11/30/15	1/14/16	\$558,000
CARE FOR ALL AGES (CFAA)	CBRF	11/30/15	1/11/16	\$50,000
CATHOLIC CHARITIES	Other	11/30/15	12/21/15	\$169,406
CENTERPIECE LLC	Autism	11/30/15	12/11/15	\$190,000
CEREBRAL PALSY INC.	Other	12/17/15	12/29/15	\$314,500
CHILDRENS SERVICE SOCIETY	Foster Care	12/7/15	12/29/15	\$25,000
CHILEDIA INSTITUTE, INC.	Children	1/14/16	1/25/16	\$175,000
CLARITY CARE INC	CBRF	12/16/15	1/28/16	\$53,000
COMPASS DEVELOPMENT	CBRF			\$45,000
CURATIVE CONNECTIONS (NEW CURATIVE)	Other	12/17/15	1/7/16	\$257,000
CURO CARE LLC	AFH	11/30/15	12/29/15	\$200,000
DARNELL RECEIVING HOME	Receiving Home	12/7/15	12/21/15	\$19,710
DEER PATH ASSISTED LIVING INC	CBRF	11/30/15	1/12/16	\$300,000
DODGE COUNTY (DBA CLEARVIEW)	CBRF	11/30/15	1/4/16	\$285,000
DYNAMIC FAMILY SOLUTIONS	Children	12/29/15	1/19/16	\$155,000
EAST SHORE INDUSTRIES	Other	11/30/15	1/11/16	\$10,000
ELSNER AFH	AFH	1/18/16	1/25/16	\$15,826
ENCOMPASS CHILD CARE	Children	11/30/15	12/21/15	\$70,000
ENGBERG AFH	AFH	11/30/15	12/7/15	\$15,852
FAMILY SERVICE OF NORTHEAST WI, INC.	Children	12/17/15	12/29/15	\$2,440,015
FAMILY TRAINING PROGRAM	Children	12/29/15	1/11/16	\$155,000
GOLDEN HOUSE	Other	12/1/15	12/11/15	\$63,086
GONZALEZ AFH	AFH	11/30/15	1/14/16	\$50,300
GOODWILL INDUSTRIES	Other	12/1/15	12/21/15	\$6,000
GREEN BAY TRANSIT COMMISSION NO CONTRACT	Transportation	---	---	\$15,000
HELPING HANDS CAREGIVERS	Home Health	12/1/15	1/11/16	\$10,000
HOME INSTEAD SENIOR CARE	Home Health	12/1/15	1/4/16	\$10,000
HOMES FOR INDEPENDENT LIVING	Other	12/1/15	1/4/16	\$260,000
IMPROVED LIVING SERVICES	AFH	12/1/15	12/14/15	\$331,000
INFINITY CARE INC	CBRF	12/1/15	12/8/15	\$130,000
INNOVATIVE COUNSELING	Autism	12/1/15	1/19/16	\$10,000
INNOVATIVE SERVICES	Other	1/4/16	1/14/16	\$1,814,200
KCC FISCAL AGENT SERVICES	Other	12/8/15	12/29/15	\$800,000
KLEIN, DR.	Autism	12/1/15	12/10/15	\$535,000
KRUEGER RECEIVING HOME	Receiving Home	12/7/15	12/29/15	\$13,140
LAC DU FLAMBEAU LAKE SUPERIOR CHIPPEWA INDIANS	CBRF	3/14/16	4/18/16	\$50,000
LAD LAKE	Children	12/1/15	1/4/16	\$40,000
LAMERS BUS LINES, INC.	Transportation	12/1/15	12/21/15	\$25,000
LISKA, JOANN	Other	11/30/15	12/29/15	\$5,000
LUND VAN DYKE INC	Autism	12/1/15	12/16/15	\$375,000
LUTHERAN SOCIAL SERVICES	CBRF	1/18/16	1/28/16	\$765,000
MACHT VILLAGE PROGRAMS INC	Children	12/1/15	1/11/16	\$800,000
MATTHEWS SENIOR LIVING	CBRF	12/1/15	1/7/16	\$100,000
MCCORMICK MEMORIAL HOME	CBRF	12/1/15	1/7/16	\$162,500
MYSTIC MEADOWS LLC	AFH	12/1/15	12/10/15	\$200,000
NEW COMMUNITY SHELTER INC	Other	12/1/15	12/29/15	\$40,000
NORTHWEST PASSAGE	Children	12/1/15	12/15/15	\$125,000

HUMAN SERVICES
2016 CONTRACT STATUS LOG - 4/18/2016

Agency	Type	Contract Sent	Contract Returned	Original Contract Amount
OPTIONS FOR INDEPENDENT LIVING INC	Other	12/1/15	12/11/15	\$15,000
OPTIONS LAB INC	Other	12/1/15	12/21/15	\$40,000
OPTIONS TREATMENT PROGRAM	Other	12/17/15	1/25/16	\$175,000
PARAGON INDUSTRIES	Other	12/1/15	1/14/16	\$125,000
PARENT TEAM	Children	12/1/15	12/11/15	\$200,000
PARMENTIER AFH	AFH	11/30/15	12/10/15	\$44,217
PHOENIX BEHAVIORAL HEALTH SERVICES	Autism	12/1/15	12/8/15	\$40,000
PNUMA HEALTH CARE	CBRF	12/1/15	12/10/15	\$200,000
PRODUCTIVE LIVING SYSTEMS	CBRF	1/12/16	1/29/16	\$325,000
RAVENWOOD BEHAVIORAL HEALTH	CBRF	12/1/15	1/11/16	\$100,000
REHAB RESOURCES	Other	12/17/15	1/4/16	\$200,000
REM WISCONSIN	CBRF	12/8/15	12/21/15	\$267,500
RES-CARE WISCONSIN	Home Health	12/17/15	1/4/16	\$10,000
SCHAUMBURG, LAURIE	Other	11/30/15	2/8/16	\$25,000
SLAGHT AFH	AFH	11/30/15	1/12/16	\$48,452
SMET AFH	AFH	11/30/15	12/29/15	\$59,371
SOUTHERN HOME CARE SERVICES	Home Health	12/17/15	1/4/16	\$10,000
SPECTRUM BEHAVIORAL HEALTH	Other	1/26/16	2/23/16	\$50,000
ST. VINCENT HOSPITAL	Other	12/17/15	1/28/16	\$100,000
TALBOT AFH	AFH	11/30/15	12/29/15	\$6,000
TOMORROW'S CHILDREN INC	Children	12/21/15	12/30/15	\$100,000
TREMPEALEAU	CBRF	12/3/15	12/14/15	\$1,166,000
VANLANEN RECEIVING HOME	Receiving Home	12/7/15	1/7/16	\$19,710
VILLA HOPE	CBRF	12/3/15	12/29/15	\$1,589,472
WARREN, JOHN MD	Other	12/1/15	12/21/15	\$200,000
WISCONSIN EARLY AUTISM PROJECT	Autism	12/3/15	12/15/15	\$370,000
WISCONSIN FAMILY TIES	Children	12/3/15	12/21/15	\$26,000
TOTAL				\$20,696,075

Brown County Human Services

TO: Human Service Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: April 18, 2016

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
First Step Clinic	Psychological Services	3/28/16	
PBB 1315-1317 LLC	Rent	4/11/16	
Individual	Respite	4/14/16	
Rule Investments	Landlord	4/18/16	

Brown County Human Services

TO: Human Services Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: April 18, 2016

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Compass Development	CBRF	\$45,000	4/1/16	